

The Arms Trade Treaty
Avenue de France 23
CH-1202 Geneva
20 January 2023

To : Representatives of States Parties to the Arms Trade Treaty.
: Representatives of Signatory States to the Arms Trade Treaty.
: Representatives of Observer States to the Arms Trade Treaty.
: Representatives of International and Regional Organizations.
: Representatives of Civil Society, NGOs and Industry.

Dear Distinguished Representatives,

**INVITATION TO THE ATT WORKING GROUPS AND FIRST CSP9 INFORMAL PREPARATORY MEETINGS:
14 - 17 FEBRUARY 2023**

1. The Eighth Conference States Parties (CSP8) to the Arms Trade Treaty held on 22 - 26 August 2022 established an informal preparatory process for the Ninth Conference of States Parties (CSP9). On 24 November 2022, the President issued an announcement regarding the schedule of ATT meetings for the period leading up to CSP9 and the ATT office holders.

2. I have the pleasure to invite you to the meetings of the ATT Working Groups as well as the first CSP9 informal preparatory meeting, which will take place over the period 14 - 17 February 2023. Information pertaining to the meetings is outlined below.

3. The meetings of the ATT Working Groups as well as the first CSP9 informal preparatory meeting, will be held in-person, with an option for those who cannot attend in-person to follow the meetings via livestreaming. The link to follow the meetings via livestreaming will be circulated to all stakeholders and published on the ATT website in advance of the meetings. Daily sessions of the meetings will take place from 10:00 to 13:00 and 15:00 to 18:00 (Geneva time).

Draft schedule of meetings

4. The order and duration of the meetings is reflected in the draft schedule in the attached Annex. The draft schedule is subject to change, as appropriate.

Documents

5. Documents for the meetings will be issued by the Chairs of the Working Groups and other ATT office holders through the ATT Secretariat in advance of the meetings.

Registration

6. It is brought to your attention that pre-registration will not be required for these meetings. However, the meetings will take place in the **Palais des Nations (Tempus Rooms) in Geneva**, and a

valid UN grounds pass (issued either by the United Nations Office in Geneva or the United Nations Headquarters in New York) is required for entry into the Palais des Nations.

7. Participants already possessing a valid United Nations grounds pass do not need to undertake any further steps and may proceed directly to the meeting room (Tempus Rooms).

8. Participants who do not possess a United Nations grounds pass (e.g. participants from capitals) need to register through the Indico platform (self-registration) by 13 February 2023 at <https://indico.un.org/event/1003492/> and collect UN grounds pass valid for the duration of the ATT meetings at Villa Les Feuillantines (Avenue de la Paix 13, Genève).

9. Delegates are encouraged to visit the ATT website ([here](#)) for further information and documentation pertaining to the forthcoming meetings.

I avail myself of this opportunity to renew the assurance of my highest consideration.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Yoon Seong-mee', written in a cursive style.

Ambassador Seong-mee YOON
President: Ninth Conference of States Parties to the ATT

DRAFT SCHEDULE OF WG MEETINGS & 1st CSP9 INFORMAL PREPARATORY MEETING: 14-17 FEBRUARY 2023*

	Monday	Tuesday	Wednesday	Thursday	Friday	
10:00 – 13:00		WGETI Sub-working Groups on Articles 6&7 and Article 9	WGETI Sub-working Group on Article 11	WGTR	1 st CSP9 Informal Preparatory Meeting	10:00 – 15:00
15:00 – 18:00		WGETI Sub-working Groups on Articles 6&7 and Article 9	WGTU	WGTR	1 st CSP9 Informal Preparatory Meeting	15:00 – 18:00
SIDE EVENTS		<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	SIDE EVENTS

* The draft schedule is subject to change, as appropriate. The draft agendas for the respective meetings will be included in the documents which the Chairs of the Working Groups and other ATT office holders will issue through the ATT Secretariat in advance of the meetings.